

Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

Margaret Teltow, President
Jessica Sexton, Vice President
Kristine Furtaw, Secretary
Kyle Simmons, Treasurer
Sandra Fortuna, Trustee
Angela Pacitto, Trustee
Sherri Zube, Trustee

Brian J. Walmsley, Ed.S.
Superintendent

BOARD OF EDUCATION REGULAR MEETING AGENDA

7:00PM, SEPTEMBER 14, 2020 HELD VIRTUALLY VIA ZOOM MEETING

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item 9.

1. CALL TO ORDER

Board member Teltow called the *Meeting to Order* at 7pm.

2. PLEDGE OF ALLEGIANCE

The Board of Education recited the Pledge of Allegiance.

3. MISSION STATEMENT

Board member Furtaw, Secretary, read the District's Mission Statement, "*At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community.*"

4. ROLL CALL

Board member Furtaw took roll call:

Ayes: S. Fortuna, K. Furtaw, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Absent: J. Sexton

Motion Carries: 6 to 0

M. Teltow extended the Board condolences to Linsey McCoy and her children for the loss of their husband and father. We will keep them in our thoughts and prayers.

5. APPROVAL OF AGENDA

Motioned by Board member A. Pacitto, seconded by Board member K. Simmons, to approve the Agenda as presented.

Ayes: S. Fortuna, K. Furtaw, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Non-Discrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

Absent: J. Sexton
Motion Carries: 6 to 0

6. APPROVAL OF CONSENT AGENDA

Motioned by Board member S. Fortuna, seconded by Board member K. Furtaw, to approve the Consent Agenda as presented.

Ayes: S. Fortuna, K. Furtaw, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Absent: J. Sexton

Motion Carries: 6 to 0

A. Personnel Report

Mr. Walmsley provided a personnel update for employees who resigned as well as announced new hires. 4 resignations and several new hires since the last Board Meeting.

Resignations

Monica Nicolopoulos (Educational Paraprofessional – Media Center)

Location: Richmond **Middle School**

Lisa Rands (Educational Paraprofessional – Media Center)

Location: Will L. Lee Elementary

Barbara Kasek (Lunch Aide)

Location: Will L. Lee Elementary

James Kasek (Lunch Aide)

Location: Will L. Lee Elementary

New Hires

Rebecca Christensen (Preschool Aide)

Location: Will L. Lee Elementary

Shelly Akerley (COVID-19 Building Aide)

Location: Richmond High School

Adrianna Fletcher (COVID-19 Building Aide/Lunch Aide)

Location: Will L. Lee Elementary

Nicole George (1st Grade Teacher)

Location: Will L. Lee Elementary

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Kaitlin Mangan (3rd Grade Teacher)

Location: Will L. Lee Elementary

Stephanie Nichol (COVID-19 Building Aide)

Location: Will L. Lee Elementary

Crystal Lum (Great Start Readiness Program Associate Teacher)

Location: Will L. Lee Elementary

Chelsea Myers (COVID-19 Building Aide)

Location: Will L. Lee Elementary

Kayley Ternan (Childcare)

Location: Will L. Lee Elementary

Jennifer Jones (COVID-19 Building Aide)

Location: Richmond High School

S. Fortuna inquired regarding whether or not resigning employees provided reasons. Mr. Walmsley provided feedback.

B. Claims and Accounts

No discussion

C. Board Meeting Minutes

1. 08-10-2020 Regular Meeting Minutes

2. 08-24-2020 Regular Meeting Minutes

No discussion

7. BOND UPDATE

Mr. Walmsley provided an update on the Bond projects which included:

Athletic Complex

99.9% complete. First game was played last week on the new field. This Friday night, the varsity football will play on the new field against Armada. Mr. Walmsley also explained that due to the Executive Order 176 and MHSAA guidelines, there is a limited capacity in the athletic complex so there will be no ribbon cutting ceremony. Board President and Mr. Walmsley discussed hosting a campus-wide *Open House* event in the fall of next year when the buildings will be complete and incorporate a ceremony then.

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Elementary School

Mr. Walmsley explained that construction on the elementary additions will continue this week. There was a two (2) week pause in the construction requested by the District due to the increased back-to school traffic and activities. Temporary egress and outside walkways have been installed around the building and in the building.

Richmond Middle and Richmond High School

Mr. Walmsley explained that at the September 28, 2020 Board meeting will present the drawings for the middle school and high school renovations and additions. In addition, the parking and road plan will be presented for Board input. This will be phased in over two summers, the summer of 2021 and summer of 2022.

Fire alarms, clocks and PAs were pulled out of the Elementary bid. These will be part of a district-wide bid so that one system is installed at all facilities.

8. PRESENTATION(S)

A. Legislative Impact on FY2020 Budget and FY2021 CARES Act Funds

Mr. Walmsley and Mrs. Schadd explained the legislative impact of the \$175 per pupil cut that occurred in July, 2020, impacting the FY2020 budget. It was projected to use \$347,180 from fund balance to balance the FY2020 budget. Mrs. Schadd indicated as the District is finalizing the books for FY2020 from invoices and payroll from 2019-20 school year, the audit will more than likely show the amount used from fund balances to be less than half of the \$347, 180.

Mr. Walmsley and Mrs. Schadd explained the impact of the \$350 federal stimulus funding that impacted the FY2021 budget. Mr. Walmsley explained how the 11p Coronavirus Relief Fund (\$510,346), 103(2) District COVID Cost (17,964), and ESSER Formula Grant (\$188,848) has been used. Mr. Walmsley also noted that he rounded down in providing the budget numbers. Mr. Walmsley explained that the District applied for the competitive ESSER Education Equity Grant for at least \$37,770.

B. *Extended COVID-19 Learning Plan (Section 98a) for the 2020-21 School Year*

Mr. Walmsley and the building principals explained the *Extended COVID-19 Learning Plan Requirements*. During the presentation, Mr. Walmsley explained that working with the building principals, they established Learning Target Goals, based on NWEA results in the past two- and three-years. Mr. Walmsley also explained, that while these goals are required to be created by September 15, 2020, the goals will continuously be reviewed.

M. Teltow inquired regarding the purpose of the plan, how the plan affects the District and how the District will be held accountable through the end. A. Pacitto inquired regarding whether or not the District will lose funding if the goals are not met. Mr. Walmsley provided feedback based on information that he has received and noted that he wasn't aware of a penalty at this point. Mr. Walmsley explained the review process and the frequency of

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meetings (i.e. every 30 days) to review and make changes to the plan as needed. The plan must be monitored and reported out to the Michigan Department of Education. Mr. Walmsley shared the Macomb Intermediate School District (MISD) template that will be used. A review by the Board will occur at the September 28, 2020 Board Meeting, prior to submission to the MISD.

Pacitto inquired about whether or not students will have to take M-Step and NWEA. Mr. Walmsley provided feedback regarding the current months for M-Step (March/April). He informed the group that NWEA will be given to students virtually and in-person. Mr. Walmsley also provided an overview of NWEA goal (Refer to 8-B4).

M. Teltow asked if the Board will have to vote on the Learning Plan every month. B. Walmsley clarified that every month the Board will review the plan, along with public comments and will authorize the superintendent to continue the plan as-is unless the Board would like to make changes. Group discussed the importance of public comments and also the best approach to take in order to meet the 30-day requirement.

C. First Reading of Board of Education Polices by Thrun Law

Mr. Walmsley explained that this is the First Reading of the following policies, about half of the total Board policies written by Thrun Law.

- 1101 General Policy Statement
- 1201 Mission Statement
- 1301 Creation, Amendment, and Posting of Policies
- 1401 Definitions
- 2101 Roles of the Board and Board Members
- 2102 School District's Legal Name and Status
- 2103 School District Boundaries
- 2104 Student Representative on the Board
- 2201 Board Powers
- 2202 Authority to Enter into Contracts
- 2203 Authority to Establish Curriculum
- 2301 Conflict of Interest
- 2302 Board Code of Ethics
- 2303 Violation of Board Code of Ethics
- 2304 Gifting
- 2305 Board Member Reimbursement and Travel Expenses
- 2306 Board Member Compensation
- 2401 Board Member Elections
- 2402 Acceptance of Office and Oath of Office
- 2403 Board Member Terms of Office
- 2404 Board Member Vacancies and Appointments

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- 2405 Board Officers
- 2406 Board Officers' Duties
- 2501 Meetings
- 2502 Board Meeting Agenda
- 2503 Voting Requirements
- 2504 Public Participation at Board Meetings
- 2505 Board Committees
- 2506 Organizational Meetings
- 3101 Insurance
- 3102 Smoking, Tobacco Products, Drugs, and Alcohol
- 3103 Copyright Compliance
- 3104 School Cameras and Monitoring
- 3105 Visitors and Volunteers
- 3106 Booster Clubs, PTOs, and Other Support Groups
- 3106-F Booster Clubs, PTOs, and Other Support Groups
- 3107 Use of Detection Dogs
- 3108 Service Animals
- 3109 Non-Service Animals
- 3110 Data Breach Response
- 3111 Drones
- 3112 Hours and Days of School Operations
- 3113 Social Security Numbers
- 3114 Litigation
- 3115 Nondiscrimination and Retaliation
- 3116 District Technology and Acceptable Use
- 3117 Intellectual Property
- 3118 Title IX Sexual Harassment Policy
- 3118-F Title IX Forms
- 3201 Accounting
- 3202 Budget and Truth in Budgeting/Taxation Hearings
- 3203 Deposits
- 3204 Investment of Funds
- 3205 Disbursements
- 3206 Property Tax Levies
- 3207 School Activities Fund
- 3208 Surety Bonds of District Officials
- 3209 Debit/Credit Cards
- 3210 Borrowing
- 3211 Post-Issuance Tax Compliance
- 3212 Post-Issuance Disclosure Compliance
- 3213 Electronic Transactions of Funds and Automated Clearing House Arrangements
- 3301 Purchasing and Procurement

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- 3302 Acquisition of Real Property
- 3303 Gifts and Donations
- 3303-F Gifts and Donations Form
- 3304 Use of District Property
- 3305 Sale or Lease of District Property
- 3306 Construction Bidding
- 3307 Construction Administration
- 3308 Distribution of Printed Material and Advertising in School
- 3309 Bus Inspections
- 3401 School Cancellation, Delay, and Early Dismissal
- 3402 Drills, Plans, and Reports
- 3403 Reporting Accidents
- 3404 Communicable Diseases
- 3405 Bloodborne Pathogens
- 3406 Integrated Pest Management
- 3407 Asbestos Management
- 3408 Firearms and Weapons
- 3501 Freedom of Information Act
- 3501-AG Michigan Freedom of Information Act Procedures and Guidelines
- 3502 Record Retention
- 4101 Non-Discrimination
- 4102 Anti-Harassment, Including Sexual Harassment
- 4103 Whistleblowers' Protection
- 4104 Employment Complaint Procedure
- 4104-F Discrimination/Retaliation Complaint Form
- 4105 Workplace Accommodations for Employees and Applicants with Disabilities
- 4106 Family and Medical Leave Act (FMLA)
- 4107 Military Leave
- 4108 Union Activity and Representation
- 4109 Break Time for Nursing Mothers
- 4110 Reimbursement
- 4111 Professional Development
- 4112 Extracurricular Employees or Volunteers
- 4501 Definition
- 4502 Assignment and Transfer
- 4503 Performance Evaluation
- 4504 Performance Based Compensation
- 4505 Reduction and Recall
- 4506 Discipline
- 4507 Termination

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- 4508 Administrator Non-Renewal
- 4601 General
- 4602 Hiring
- 4603 Performance Evaluation
- 4604 Absence/Incapacity
- 4605 Gifts and Donations
- 4606 Discipline and Termination
- 4607 Non-Renewal

Mr. Walmsley reminded Board members that during the FY2021 budget discussion, the Board agreed to move from Neola to Thrun policies as it made sense to use the policies written by the firm that represents the district. Mr. Walmsley explained that there are a lot of policies. The normal black font is what Thrun is recommending all clients have in their policies. Mr. Walmsley stated that there should be not much discussion about this content. The highlighted yellow language is left up to Districts to determine. All policies reflected in red in the agenda, will be discussed during the 9/28/20 Board Meeting.

Policies presented were reviewed, modified where appropriate, and will come back to the Board for the second reading and final approval on 9/28/20. The remaining ½ will also come back to the Board at that time.

9. PUBLIC COMMENT

No Public Comment

10. SUPERINTENDENT AND LEGISLATIVE UPDATE

Mr. Walmsley thanked staff, parents and students for the first week of school going very well. We've had hiccups with technology but overall, we've had a great start. With construction and limited space around Lee, parents have been positive and have been willing to work with us. We currently have a little over 240 students who are opting to go virtual. It's been a delightful start of the school year.

As far as the legislature, we do not have any updates as of today.

11. ITEMS OF INTEREST FROM THE BOARD OF EDUCATION

Board of Education

S. Fortuna had a question regarding a date for the date for True Blue Moments in meetings. M. Teltow provided feedback. She will speak with Mr. Walmsley and they will decide. We may shoot for November. Mr. Walmsley will follow up on this item.

12. CLOSED SESSION FOR THE PURPOSES OF NEGOTIATIONS PURSUANT TO SECTION 8(C) OF THE MICHIGAN OPEN MEETINGS ACT

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Motioned by K. Furtaw, seconded by K. Simmons, to move into closed session for the purposes of negotiations pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll Call Vote (Ayes): S. Fortuna, K. Furtaw, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Absent: J. Sexton

Motion Carries: 6 to 0

13. ADJOURNMENT

Board President

Board member Teltow adjourned the meeting at 10:16 pm.

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